App I IX 4

Previous References

1944 Municipal

File No 6-44

Serial Nos 39, 40

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos 2

15

Part B for Calcutta Municipal

SUBJECT

Revision of the scale of pay of the Head Clerk & entertainment of 2 more clerks in Dooars Circle

To Rev. Comm.r
" Ac. & Intabdg.
" Comptroller

Ln no 3952-4 dated 25.10.44
Sanctions

14/11

2088/L

Letter No A6-559/Ware-Agt-Dy 15 9 44 from the DC Chittagong dtd requesting sanction to the revision of the scale of pay of the Head-clerks of the Dawanpore Govt Office also to the entertainment of 2 more clerks in the Ramac Office

Due to increase of work in the Dawanpore Govt Office, the necessity of enhancing the scale of pay of the Head-clerk from Rs 40-2-50 to Rs 50-2-60 as also of increasing the staff by 2 clerks on Rs 25-1-30 each Govt being felt the DC has forwarded to the effect also the DC recommends sanction to the proposal to revise the scale of pay of the Head-clerk & to entertain 2 more hands on Rs 25-1-30 each

Put up accordingly

7/10 Dawanpore is the biggest Timber mart in the State. Hence a proposal to convert it into a Divisional Headquarters after the war is closed ry

The necessity for increasing in the pay of the Head clerk from Rs 40-2-50 to Rs 50-2-60 & for having ears two more clerks on Rs 25-1-30-1-30 is explained in the D.O. letter he is supported. It may be approved Lawsey 8/10

OFFICE OF T E & TYSTER
F... L S. G. & P. H.
Date 11 19 1964
No. 2911

C F No 46] PH 8-44-39 2088/L

GOVERNMENT OF MYSORE

No.A6-559/44-45
Encls file

OFFICE OF The Deputy Commissioner,
Chitaldrug District, Chitaldrug.

Date 15th September 1944

To

C Narasimhaswamy Naidu, Esq., B A, B L,
Legal Remembrancer & Secretary to Govt,
Sir, Law Department, Bangalore

Sir,

Revision of the scale of pay of the Head clerk of Davangere Municipality and increasing the staff by two more hands on Rs 25-1-40

In forwarding herewith letter No. C 37/44-45 dated the 4th instant with its enclosures received from the President, Town Municipal Council, Davangere, on the above subject, -- I have the honour to state that the President reports that the work of the office in all branches is very heavy and that the existing staff is inadequate to discharge the duties of the office satisfactorily. The question of revising the scale of the pay of the Head Clerk from 40-2-50 to Rs 50-2-60 and entertaining two more hands on 25-1-40 was placed before the Municipal Council at its meeting held on the 19th June 1944, when it was resolved that the scale of the pay of the Head Clerk may be raised to Rs 50-2-60 and that two more hands on Rs 25-1-40 may be entertained. The extra cost involved in the proposal is Rs 870/- per annum as worked in the enclosed proposition statement.

It is true that the work of the Davangere Municipal Office has considerably increased with the expansion of the Town and as Government is fully aware, there is a proposal to convert this Town Municipality into a city Municipality, which has been no doubt deferred till the cessation of the War. In order to attend to the enhanced volume of work, it is essential to raise the scale of pay of the Head Clerk from 40-2-50 to Rs 50-2-60 and to entertain another clerk on Rs 25-1-40 and a -

Twenty

H.C 37/44-45
encl 1 file

Office of the President,
Town Municipal Council,
Davangere, Dated 31st Aug 19.4.
4th September.

From

The President,
Town Municipal Council,
DAVANGERE

To

The Deputy Commissioner
Chitaldrug District,
CHITALDRUG

Sir,

I have the honour to state that the existing staff
office
of this/establishment is as detailed below —

One Head Clerk on Rs 40-2-50
Three clerks on Rs 25-1-40
One Record Keeper on 20-1-25
Four Peons on Rs 11/- each.

2017
July
- SEP 1944

The work allotted to each of these four clerks is noted in the enclosed list The work in all the branches has become very heavy owing to the growth of the town and increase of revenue during recent years. The clerks have been working over time and still it is found that they cannot cope up with the increased work and consequently heavy arrears have accumulated from a long time The responsibilities of the Head Clerk of a ~~premier~~ premier Municipality like Davangere Town are very heavy and a more experienced and better paid official is required to discharge ~~has~~ the duties of Head clerk satisfactorily

97

Nearly ~~two~~ twenty thousand bills and five thousand notices and two thousand distraint warrants have to be written up every year for the recovery of all kinds of taxes that are levied in this Municipality and owing to paucity of hands in the office it has been found not possible to write up and serve the required number of bills etc with the result that heavy arrears of taxes have accumulated from a long time There is a type machine in the office, but there is no separate typist and the

present staff cannot attend to this work in addition to [redacted]
heavy work already devolved on them

With a view to improve the effeciency in the administration of the office the Municipal Council at their special general meeting have resolved that the pay of the Head clerk be raised from Rs 40-2-50 to Rs 50-2-60 and One Typist and One more clerk on Rs 25-1-40 be sanctioned in addition to the present ministerial staff.

Under the circumstances I request you kindly to obtain early sanction of Government to the resolution of the Municipal Council.

A statement of proposition for revision of establishment is herein enclosed It will be seen therefrom that the Municipality has to meet an extra cost of Rs 870/- per annum. Necessary provision has been made in the current year's budget estimates to meet the extra cost.

A copy of the resolution of the Municipal Council is also enclosed for ready reference.

I have the honour to be,
Sir,
Your most obedient servant,

K J Jambanna
President,
Town Municipal Council,
Davangere

general meeting of the Town Municipal
cil, Davangere held on 19-6-1944.

President.

H.Kottur Basavappa, Esquire., B.A.,LL.B., Present.

x x

Subject No.	Resolution -
(1).A. General Administration - 2.Municipal Office. (a) Establishment - Raising the scale of pay of the Head clerk from Rs 40-2-50 to Rs 50-2-60.	May be raised.
Entertainment of the additional establishment - 1. One clerk on Rs 25-1-40 plus Rs 5/- Dearness allowance.	May be entertained.
2. One Typist on Rs 25-1-40 plus Rs 5/- D.A.	May be entertained.

x x

Sd/H.Kottur Basavappa,

President

"COPY"

H H Jambanna

President,

Davangere Municipality.

a Typist clerk on Rs.25-1-40, in addition to the existing establishment, as proposed.

I enclose herein a copy of the resolution of the Municipality Council and request that Government may be pleased to accord sanction to the recommendation of the municipal council the extra expenditure if it is behalf being met out of the provision made under the budget for the current year.

I have the honour to be,
Sir,
Your most obedient servant,

DEPUTY COMMISSIONER,
Chittalrug District.

mm/c.

Proceedings of the special general meeting of the Town Municipal Council, Davangere held on 19-6-1944.

President

H. Kottur Basavappa, Esq , B A ,LL B., Present

X X

Subject No 1	Resolution -
(1) A General Administration - 2 Municipal Office (a) Establishment - Raising the scale of pay of the Head Clerk from Rs 40-2-50 to Rs 50-2-60	May be raised
Entertainment of the additional establishment - 1 One clerk on Rs 25-1-40 plus Rs.5/- Dearness allowance	May be entertained
2 One Typist on Rs.25-1-40 plus Rs 5/- D.A	May be entertained
X X	X

Sd/- H Kottur Basavappa
President,
Davangere Municipality

'Copy'

Deputy Commissioner,
Chitaldrug District

Work distribution list -

Head Clerk -

Papers and correspondence connected with Municipal Council's meeting and forwarding copies with the meetings of the Municipal Council.

2 Taking prompt action on all Resolutions of the Municipal Council

3 Maintenance of Registers of Bills and checking bills received for payment.

4 Attending to papers connected with the Municipal election and bye-elections

5 Drafting brief and detail Administration reports

6 Correspondence to Government through the Deputy Commissioner

7 Attending to Inspection notes of the Deputy Commissioner

8 Submission of accounts to Deputy Commissioner and Comptroller, on public Improvement Funds

9 Excise Licensing Board papers

10 Public work registers Allotment register

11 Reviewing the diaries of sanitary Inspectors

12 Maintaining the tools and plant register

13 Supervision and control over the work of the other officials in the office.

14 Submitting indents for supply of receipt books

15 Office stores

II ---------- Deputy Clerk ----------

1) Maintenance of General Cash Book and preparation of monthly cash accounts

2 Daily remittance

3 papers connected with appointments, leave, pension and T A

4 Maintenance of (a) Deposit register. (b) Contingent register. (c) petty Cash. (d) Imprest Register (e) Advance register. (f) prosecution register. (g) Scale register

5 preparation of Office Baraward, TA, and Contingent bills

6 verification of service registers and submission of schedule of Establishment.

7 papers Connected with the enforcement of bye-laws, nuisances and encroachments etc.

8 Correspondence to Deputy Commissioner and Heads of departments

9 Attending to Audit notes and objections statements

10 Attending to Audit Committee

11 Maintenance of registers of civil suits and execution cases

12 pound Register.

13 preparation of Budget Estimates

III

III Clerk -

1) Attending to Land Acquisition records

2 Maintenance of Building License Applications register, and correspondence connected therewith

3 Maintenance of Miscellaneous demand register and watching timely collections etc

4 Attending to papers connected with Committee meetings

5 Octroi - watching Collections

6 Maintaining professional tax demand register

7 Records connected with the disposal of sites other than those in cooly colonies.

8 Maintaining the register of immovable properties

9 To keep watch over the Collections of Tolls, slaughter house and Market fee khasras

10 Issuing notification for the annual sale of Toll, Market fee etc, and maintaining sales register

11½ Attending to papers connected with silver jubilee

12 Reading Room and Library Committee

13 Miscellaneous work in the office

IV Clerk

1 Attending to daily Tappals, petitions etc

2 Registering daily Tappals

3 Maintenance of "From" and "To" Registers

4 Maintenance of petition Register

5 Maintenance of service stamp Register

6 Maintenance of Stock register of periodicals and periodical register

7 Miscellaneous papers referred to him from time to time

8 Maintenance of pendal license application Register

9 Maintenance of Casual leave register

10 Daily reports of water works

11 Epidemic reports

12 House Connection applications and house connection fees register

V Record Keeper

1) Attending to sorting of records

2 Maintaining of Copying application register, and see to the timely preparation and delivery of Copies

3 Preparation of the indents for the supply of printed forms, registers and maintaining stock register of printed forms and stationery

4 Any other papers referred to him from time to time

K J Jambanna

President,

Town Municipal Council

Davangere

CKA

Statement of proposition 2a

Order sanctioning present establishment		Office to which the proposition refers	Nature of change								
			Present scale						Proposed		
					Pay						
Number	Date		Number	Designation	Minimum	Increment	Maximum	Average cost	Number	Designation	
Go no F 26-7/ell 31-38 91	1-7-1939	From Chief Office, Bangalore	~~1~~	~~Head clerk~~	—	—	—	—	—	—	
			1	Head clerk	40-	2/1	-50	47-8-0	-1-	Head-cl	
			3	Clerks	25-	1/1	-40	101-4-0	~~3~~ -4-	Clerks	
			1	Record keepers	20	1/1	25-	23-12-0	1	Record keepe	
			—	—	—	—	—	—	—	—	
Go no 21901 2/ell 32-22-4	~~26-~~ 24-8-1932		—	Type writing allowance	5-		5-	5-0-0	1-	Typist	
Go no 6418-19/ell 32-23-7	16-2-1924		4	peons	11	—	11	44-0-0	4	peons	
			—	—	—	—	—	—	—	—	
								—	—	—	
					Total			221-8-0			

N

Anagore Town municipal Council

Revision of Establishment

Scale of pay				Proposition						Grounds of proposition	Number & date of Council's resolution
				Permanent		Temporary					
						Increase per month		Decrease per month			
Minimum	Increment	Maximum	Average cost	Increase per month	Decrease per month	Period	Amount	Period	Amount		
50/-	2/-	60/-	57-8-0	Rs 10/-						vide letter enclosed	Resolution no 1 dated 19-6-1911
25/-	1/-	100/-	135-0-0	33 3/4							
20/-	1/-	25/-	23-12-0								
25/-	1/-	40/-	33-12-0	33 3/4	Rs 5/-						
11	-	11/-	11-0-0								
						1					
			294-0-0	77 1/2	5/-						

Increase Rs 72 1/2 in lieu of Rs 70/- per annum

Kal Lamb-an na
Prosecut
Coy

Statement of proposition to Devaniere

Order sanctioning present establishment		Office to which the proposition refers	Nature of change proposed							
			Present Scale							
					pay					
Number	Date		Number	Designation	Minimum	Increment	Maximum	Average cost	Number	Designation
1	2	3	4	5	6	7	8	9	10	11
G O M L 26-7/MU 31-38-91	1 7 39	Devaniere Municipal Council	1	Head clerk	40	2/1	50	47-8-0	1	Head clerk
			3	Clerks	25	1/1	40	101 4 0	4	clerks
			1	Record Keeper	20	1/1	25	23 12 0	1	Record Keeper
G O no L 1901 2/MU 32-22-4	24 8 1932			Typewriting allowance	5		5	5-0-0	1	Typist
G O no 6448 19/MU 32 23-7	14-2-24		4	Peons	11	-	11	44-0-0	4	peons
					Total			221-8-0		
										Nil

on Municipal Council
ension of Establishment

proposed Scale				permanent		Proposition Temporary					
						Increase per month		Decrease per month			
Minimum	Increment	Maximum	Average cost	Increase per month	Decrease per month	Period	Amount	Period	Amount	Grounds of proposition	Number and date of Council's resolution
12	13	14	15	16	17	18	19	20	21	22	23
50/-	2/-	60/	57-80	Rs 10/-							
25/-	1/-	40/	135-00	33 3/4							
20/-	1/-	25/-	23-120	—				—	—		
25/-	1/-	40/-	33/120	33 3/4	Rs 5/-						
11/-	—	11/-	44-00	—	—						
—	1/-		294-00	77 1/2	5/-					Trade Teller enclosed	Resolution no 1 dated 19 6 1944

increase Rs 72/1/2 p m or Rs 870/- per annum

K J Jamkhandikar
President,
Davangere Municipality

30/8/44

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS

THE MAHARAJA OF MYSORE

EK

13

Read:-

Letter No.MC.559/41-45 dated the 15th September 1944, from the Deputy Commissioner, Chitaldrug District, requesting sanction to the resolution of the Davangere Town Municipal Council to raise the scale of pay of the Head Clerk of the Municipal Office from Rs.40-2-50 to Rs. 50-2-70 p.m. and to employ two more hands-one clerk and a typist-on Rs.20-1-30-1-40 p.m. owing to increase of work in the Municipal Office, the extra expenditure in this behalf being met out of the provision made therefor in the budget of the municipality for the current year.

ORDER NO. L 3952-4/ML 8-44-40

Dated, Bangalore, the 25th October 1944.

Sanctioned.

For Secretary to Government,
Law Department.

The Revenue Commissioner in Mysore.
" Deputy Commissioner, Chitaldrug District.
" Comptroller to the Government of Mysore.

G R S App F VI—G 2]

SUBJECT

Rvd

14

Diary No of letter replied to

General and Revenue Secretariat

( )

the *194*

Section M1

File No 8-44

Serial No 40

Proceedings of the Government of His Highness the Maharaja of Mysore

Date of issue 25-10- 1944

Signed by for G R Rao

Read— Letter No A6-559/44-45 dy 15.9.44 from the D.C. Chitd. Drng. Dist requesting sanction to the reconstitution of the Taluq Office and to raise the Grade of pay of the Head-clerk's post from Rs 40-2-50 to Rs 50-2-60 PM and to employ two more Lower Grade clerks on Rs 25-1-30-1-40 PM owing to increased work in the Taluq Office, The extra expenditure in this behalf being met out of the provision made therefor in the Budget for the current year

Order No L3952-4 dy 25-10-44.

May this be—

(i) printed ?

(ii) treated as a Standing Order ?

(iii) published in the Gazette English Part ?

(iv) translated ?

(v) placed at the disposal of the Press ?

(iv) published in the Gazette Kannada Part ?

— one clerk as typist

Order thereon — No

25/10/44

List of Enclosures

Copied by

Examined by

WD 04162—GPB—60 000—23-10-41

Pages 1–15